

**SVARNIM TRADE UDYOG LIMITED**  
**Regd. Office: 3A, Mangoe Lane, 1st Floor, Surana House,**  
**Kolkata,-700001**  
**CIN: L65993WB1982PLC035067**

**NOTICE**

Notice is hereby given that the 35<sup>th</sup> Annual General Meeting of the shareholders of M/s. Svarnim Trade Udyog Limited shall be held on Friday, the 29<sup>th</sup> day of September, 2017 at 11.00 a.m. at registered office of the company at 3-A, Mangoe Lane, 1<sup>st</sup> Floor, Surana House, Kolkata-700001 to transact the following business as:

**ORDINARY BUSINESS:**

1. **To consider and adopt the Balance Sheet as at March 31, 2017 and Profit and Loss for the year ended March 31, 2017**

To receive, consider and adopt the Balance Sheet as at March 31, 2017 and statement of Profit and Loss for the year ended on that date, the Reports of Directors and Auditor's thereon.

2. **To consider re-appointment of Director, Mr. Shrikant Gajanan Kankirad liable to retire by rotation**

To appoint a Director in place of Mr. Shrikant Gajanan Kankirad who retires by rotation in term of section 152(6) of the Companies Act, 2013 and being eligible offers himself for re-appointment.

3. **To consider and ratify the re-appointment of statutory auditors.**

“**RESOLVED THAT** pursuant to the provisions of Sections 139, 141, 142 and other applicable provisions, if any, of the Companies Act, 2013 read with Rule 3(7) of the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), the company hereby ratifies the appointment of M/s. H.R. Nampurwala & Co., Chartered Accountants having Registration No. 128938W as the statutory auditors of the company to hold office from the conclusion of this meeting until the conclusion of the Annual General Meeting to be held for the financial year 2017-18 on such remuneration as may be determined by the Board of Directors of the company from time to time.”

**SPECIAL BUSINESS:**

1. **Regularization of Additional Director, Mr. Dhiraj Vinod Sosa as an Executive Director of the Company**

To consider and if thought fit, to pass the following resolution with or without modification as an Ordinary Resolution:

“**RESOLVED THAT** pursuant to Sections 160 & 161 of the Companies act, 2013 and any other applicable provisions if any, Mr. Dhiraj Vinod Sosa, who was appointed as an Additional Director on August 16, 2017 be and is hereby appointed as a Director of the Company who is not liable to retire by rotation.

**“RESOLVED FURTHER THAT** Mr. Sharikant Kankirad, Whole Time Director of the Company, be and are hereby severally authorised to file relevant forms with the Registrar of companies, Karnataka, and to do such other acts, deeds and things as may be considered necessary in connection with the above appointment.”

Registered Office:  
3-A Mangoe Lane, 1<sup>st</sup>  
Floor, Surana House,  
Kolkata-700 001.

By order of the Board of Directors  
**For SVARNIMTRADE UDYOG LIMITED**

Sd/-  
**Shrikant Gajanan Kankirad**  
(DIN :07569798)

**Date: August 28, 2017**

**EXPLANATORY STATEMENT PURSUANT TO THE PROVISIONS OF SECTION 102 OF THE COMPANIES ACT, 2013.**

**Item No. 4: Appointment of Mr. Dhiraj Vinod Sosa as Director of the company.**

The Board at its meeting held on August 16, 2017, appointed Mr. Dhiraj Vinod Sosa as additional director respectively with effect from such Board meeting dates pursuant to Section 161 of the Companies Act, 2013. Hence, they will hold office up to the date of the ensuing Annual General Meeting.

The Company has received consent in writing to act as directors in Form DIR -2 and intimation in Form DIR-8 pursuant to Rule 8 of the Companies (Appointment and Qualifications of Directors) Rules, 2014, to the effect that they are not disqualified under sub- section (2) of section 164 of the Companies Act, 2013.

The Board considers that their association would be of immense benefit to the Company and it is desirable to avail their services as Directors. Accordingly, the Board recommends the resolution Nos. 4, in relation to appointment of Mr. Dhiraj Vinod Sosa as Director, respectively, for the approval by the shareholders of the Company.

## **NOTES:**

1. A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER. THE PROXIES SHOULD, HOWEVER, BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LATER THAN 48 HOURS BEFORE THE COMMENCEMENT OF THE MEETING.
2. A person can act as a proxy on behalf of members not exceeding fifty in number and holding in the aggregate not more than ten percent of the total share capital of the company carrying voting rights. A member holding more than ten percent of total share capital of the company carrying voting rights may appoint a single person as a proxy and such person shall not act as proxy for any other Member.
3. Only registered Members of the Company or any proxy appointed by such registered Member may attend and vote at the Meeting as provided under the provisions of the Companies Act, 2013. In case any shareholder has voted electronically, then he/she can participate in the Meeting but not vote.
4. The Register of Members and Share Transfer Books of the Company will remain closed from Saturday, September 23, 2017 to Friday, September 29, 2017 (both days inclusive).
5. Members are requested to notify immediately the change in address, if any, to the Company or to the Registrar and Transfer Agents (R&TA) or with their respective Depository Participants in case the shares are in electronic form.
6. Members desirous of obtaining any information concerning accounts and operations of the Company are requested to address their questions in writing to the Company at least 7 days before the date of the meeting so that the information required may be made available at the meeting.
7. As per Securities and Exchange Board of India (SEBI) Circular, submission of Permanent Account Number (PAN) is compulsorily required for participating in the securities market, deletion of name of deceased shareholder or transmission/ transposition of shares. Members holding shares in dematerialized mode are requested to submit the PAN details to their Depository Participant, whereas Members holding shares in physical form are requested to submit the PAN details to the Company's R&TAs.
8. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send the share certificates to R&TA for consolidating their holdings single folio. The share certificates will be returned to the members after making requisite changes thereon.
9. As an austerity measure, copies of the Annual Report will not be distributed at the Annual General Meeting. Members are requested to bring their copies to the meeting.
10. Duly executed and stamped transfer deeds, along with the share certificates, should be submitted to the Company's Registrar and Share Transfer Agents before the closure of the Register of Members for registration.
11. Corporate Members are requested to send a duly certified copy of the Board Resolution pursuant to Section 113 of the Companies Act, 2013/ Power of Attorney authorizing their representative(s) to attend and vote on their behalf at the Meeting.
12. Members holding shares in physical form and wishing to make / change a nomination in respect of their shareholding in the Company, as permitted under Section 72 of the Companies Act, 2013 may submit the prescribed particulars in Form No. SH-13 (Nomination Form) or SH-14 (Cancellation or Variation of Nomination), to the Company.

13. The Company has entered into necessary arrangement with Central Depository Services (India) Limited (CDSL) and National Securities Depository Limited (NSDL) to enable the Shareholders to dematerialize their shareholding in the Company for which they may contact the Depository Participant.
14. Electronic copy of the Annual Report, Notice of the Meeting of the Company inter-alia indicating the process and manner of remote e-voting along with Attendance Slip and Proxy Form is being sent to all the members whose email IDs are registered with the Company / Depository Participants for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Notice of the Meeting of the Company inter alia indicating the process and manner of remote e-voting along with Attendance Slip and Proxy Form is being sent in the permitted mode.
15. In view of Go Green initiative being undertaken by the Company, Members who have not yet registered their e-mail address so far are requested to register/update their e-mail addresses with the Company's RTA or with the Company at [svarnimudhyog@gmail.com](mailto:svarnimudhyog@gmail.com) Shareholders holding shares in dematerialized form are requested to register their e-mail addresses and changes therein with the concerned Depositories through their Depository Participant.
16. Members are requested to mention their Folio Number/ Client ID/DP ID Number (in case of shares held in dematerialized form) in all their correspondence with the Company / Depository Participant in order to facilitate response to their queries promptly.
17. Members are requested to produce the enclosed attendance slip duly signed as per the specimen signature recorded with the Company/Depository Participant for admission at the entrance to the place of the meeting.
18. In case of joint holders attending the meeting, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
19. Members are requested to contact the Company's RTA for reply to their queries/redressal of complaints.
20. Mr. Shrikant Kankirad and Mr. Dhiraj Vinod Sosa Directors retire by rotation and, being eligible, offer himself for re-appointment at the Annual General Meeting. A brief resume of the said director is given below:

**Details of Director Seeking Re-Appointment/Appointment at the Annual General Meeting**

Particulars	Mr. Shrikant Kankirad	Mr. Dhiraj Vinod Sosa
Date of Birth	April 16,1988	February 23,1987
Directors Identification Number (DIN)	07569798	07893014
Age	27 years	28 years
Qualification	B.Com	B.Com
Date of first Appointment on board of the Company	August 29, 2016	August 17,2017
No. of shares held	Nil	Nil
List of Directorship held in other companies	Nil	Nil
Membership/Chairmanships of Committees of Board	Yes .	Yes

21. Members may note that the Notice of the Meeting will be available on the Company's website [www.svarnim.com](http://www.svarnim.com). The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013, the Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013 read with Rules issued thereunder will be available for inspection by the members at the Meeting.
22. The relevant documents referred to in this Notice and Explanatory Statement are open for inspection at the Meeting and such documents will also be available for inspection in physical or in electronic form at the registered office and copies thereof shall also be available for inspection in physical or electronic form at the registered office from the date of dispatch of the Notice till the date of the Meeting on all working days, except Saturdays, from 10:00 a.m to 12:00 Noon.

### **Voting through electronic means**

- I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations 2015 (Listing Regulations), the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by National Securities Depository Limited (NSDL).
- II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.
- III. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.
- IV. The remote e-voting period commences on 26<sup>th</sup> September, 2017 (9:00 am) and ends on 28<sup>th</sup> September, 2017 (5:00 pm). During this period members' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 22<sup>nd</sup> September, 2017, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- V. The process and manner for remote e-voting are as under:
  - A. In case a Member receives an email from NSDL [for members whose email IDs are registered with the Company/Depository Participants(s)] :
    - (i) Open email and open PDF file viz; "remote e-voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for remote e-voting. Please note that the password is an initial password.
    - (ii) Launch internet browser by typing the following URL: <https://www.evoting.nsd.com/>
    - (iii) Click on Shareholder – Login
    - (iv) Put user ID and password as initial password/PIN noted in step (i) above. Click Login.
    - (v) Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is

strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (vi) Home page of remote e-voting opens. Click on remote e-voting: Active Voting Cycles.
- (vii) Select “EVEN” of “SVARNIM TRADE UDYOG LIMITED”
- (viii) Now you are ready for remote e-voting as Cast Vote page opens.
- (ix) Cast your vote by selecting appropriate option and click on “Submit” and also “Confirm” when prompted.
- (x) Upon confirmation, the message “Vote cast successfully” will be displayed.
- (xi) Once you have voted on the resolution, you will not be allowed to modify your vote.
- (xii) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to [kavitarjoshi@gmail.com](mailto:kavitarjoshi@gmail.com) with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in)

**B.** In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/Depository Participants(s) or requesting physical copy] :

- (i) Initial password is provided as below/at the bottom of the Attendance Slip for the AGM):

<b>EVEN (Remote e-voting Event Number)</b>	<b>USER ID</b>
<b>PASSWORD/PIN</b>	

- (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.

**VI.** In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Members and remote e-voting user manual for Members available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 1800-222-990.

**VII.** If you are already registered with NSDL for remote e-voting then you can use your existing user ID and password/PIN for casting your vote.

**VIII.** You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).

**IX.** The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 22<sup>nd</sup> September, 2017

**X.** Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. 22<sup>nd</sup> September, 2017, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or RTA.

However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using “Forgot User Details/Password” option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or contact NSDL at the following toll free no.: 1800-222-990.

**XI.** A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.

- XII.** A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.
- XIII.** Mrs. Kavita Joshi, Practicing Company Secretary (Membership No.22387) has been appointed for as the Scrutinizer for providing facility to the members of the Company to scrutinize the voting and remote e-voting process in a fair and transparent manner.
- XIV.** The Chairman shall, at the AGM), at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of “Ballot Paper” / “Poling Paper” for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
- XV.** The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer’s report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- XVI.** The Results declared alongwith the report of the Scrutinizer shall be placed on the website of the Company [www.svarnim.com](http://www.svarnim.com) and on the website of NSDL immediately after the declaration of result by the Chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited, Calcutta Stock Exchange and Metropolitan Stock Exchange of India Limited.

Registered Office:  
3-A Mangoe Lane, 1<sup>st</sup>  
Floor, Surana House,  
Kolkata-700 001.

**Date: August 28, 2017**

By order of the Board of Directors  
**For SVARNIMTRADE UDYOG LIMITED**

**Sd/-**  
**Shrikant Gajanan Kankirad**  
**(DIN :07569798)**

**SVARNIM TRADE UDYOG LIMITED**  
**Regd. Office: 3A, Surana House, 1<sup>st</sup> Floor, Mangoe Lane, Kolkata-700001.**

**ATTENDANCE SLIP**

35th Annual General Meeting –29th September, 2017

I hereby record my presence at the THIRTY FIFTH ANNUAL GENERAL MEETING of the Company held at 3-A, Mangoe Lane, 1st Floor, Surana House, Kolkata-700001 on Friday, September 29, 2017 at 11.00 a.m.

Full Name of the Member (in *BLOCK LETTERS*) \_\_\_\_\_

*Regd. Folio No.* \_\_\_\_\_ *No. of Shares held* \_\_\_\_\_

*DP ID No.* \_\_\_\_\_ *Client ID No.* \_\_\_\_\_

*Full name of the Proxy (in BLOCK LETTER)* \_\_\_\_\_

Member's / Proxy's Signature \_\_\_\_\_



**SVARNIM TRADE UDYOG LIMITED**  
**Regd. Office: 3A, Surana House, 1<sup>st</sup> Floor, Mangoe Lane, Kolkata-700001.**

**PROXY FORM**

35<sup>th</sup> Annual General Meeting - September 29, 2017

CIN : **L65993WB1982PLC035067**  
 Name of the Company : **SVARNIM TRADE UDYOG LIMITED**  
 Registered office : **3-A, Mangoe Lane, 1st Floor, Surana House, Kolkata-700001**

Name of the member(s) : .....

Registered address : .....

E-mail ID : .....

Folio No. / DP ID / Client ID\* : .....

I / We, being the member(s) of.....shares of Svarnim Trade Udyog Limited, hereby appoint

1. Name: .....  
 Address : .....  
 E-mail ID : .....  
 Signature :..... or failing him/he .....

2. Name: .....  
 Address : .....  
 E-mail ID : .....  
 Signature :..... or failing him/he .....

and whose signature(s) are appended below as my/our proxy to vote for me/us on my/our behalf at the **35<sup>th</sup> ANNUAL GENERAL MEETING** of the Company to be held at 3-A, Mangoe Lane, 1st Floor, Surana House, Kolkata-70001 on Friday, September 29, 2017 at 11.00 a.m. and at any adjournment thereof.

Item No.	Resolution	Type of Resolution	No. of Shares	For	Against
1.	To consider and adopt the Balance Sheet as at March 31, 2017 and Profit and Loss for the year ended March 31, 2017	Ordinary			
2.	To consider re-appointment of Director, Mr. Shrikant Gajanan Kankirad liable to retire by rotation	Ordinary			
3.	To consider and ratify the re-appointment of statutory auditors.	Ordinary			
4.	Regularization of Additional Director, Mr. Dhiraj Vinod Sosa as an Executive Director of the Company	Ordinary			

Signed this .....day of.....2017  
 Signature of Shareholder. ....  
 Signature of Proxy holder(s) .....

Affix  
Revenue  
Stamp

Note: This form of Proxy in order to be effective should be duly submitted and deposited at the Registered Office of the Company, not less than (48) forty-eight hours before the commencement of the meeting.

**SVARNIM TRADE UDYOG LIMITED**  
Regd. Office: 3A, Surana House, 1<sup>st</sup> Floor, Mangoe Lane, Kolkata-700001.

**CIN-L65993WB1982PLC035067**

**BALLOT FORM**  
**(To be returned to Scrutinizer appointed by the Company)**

Name and Registered Address of the sole / First named Member	:	
Name (s) of the Joint Holder (s) (if any)	:	
Registered Folio No./ DP ID No. and Client ID No.	:	
Number of share(s) held	:	
EVEN (e-voting EVEN Number)	:	
User ID & Password	:	If you are registered with NSDL on e-voting system, please use your existing used ID and password. If you are a first time user follow the steps given in Note No. 11(vii) to the AGM Notice.

I / We hereby exercise my / our vote(s) in respect of the Resolution set out in the Postal Ballot Notice and hereby sending my / our assent or dissent to the said Resolution by placing the tick (✓) mark at the appropriate box below:

Item No.	Resolution	Type of Resolution	No. of Shares	For	Against
1.	To consider and adopt the Balance Sheet as at March 31, 2017 and Profit and Loss for the year ended March 31, 2017	Ordinary			
2.	To consider re-appointment of Director, Mr. Shrikant Gajanan Kankirad liable to retire by rotation	Ordinary			
3.	To consider and ratify the re-appointment of statutory auditors.	Ordinary			
4.	Regularization of Additional Director, Mr. Dhiraj Vinod Sosa as an Executive Director of the Company	Ordinary			

**Place:**

**Date:**

\_\_\_\_\_  
(Signature of Member)

**Note:** Please read the instructions carefully before exercising your vote

**BOOK POST**

To,

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*If undelivered please return to:*  
Registered Office Address  
**Svarnim Trade Udyog Limited**  
3-A, Surana House, 1<sup>st</sup> Floor,  
Mangoe Lane, Kolkata-700001